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Tony Flisch
Scottish Community Drama Association
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Our ref: A26466731
9 December 2019

Dear Mr Flisch

Thank you for your recent application, made on behalf of the Scottish Community Drama Association regarding the granting of Body of Persons Approval. I am responding as the official with lead responsibility for the licensing arrangements linked to child performances.

The Scottish Ministers, in exercise of their powers under section 37(3)(b) of the Children and Young Persons Act 1963, hereby confirm a Body of Persons Approval for the Scottish Community Drama Association upcoming “Festival of One Act Plays” from February – June 2020, and subject to the following conditions:

- The Body of Persons Approval applies to activities undertaken in preparation for, and delivery of, performances by children in the “Festival of One Act Plays” scheduled from February 2020 – June 2020 as outlined in your email of 04 October 2019.
- All risk assessment processes have been followed and recorded in line with the model risk assessment template attached and any absence from school by the children participating has been properly authorised;
- Scottish Community Drama Association’s child protection and safeguarding policy which has been submitted and assessed must continue to comply with the Scottish Government’s National guidance for child protection in Scotland, take account of any future changes to that guidance and be fully applied in relation to all activity involving children in the “Festival of One Act Plays” scheduled from February 2020 – June 2020.
- All “Festival of One Act Plays” applicants must confirm that they will adhere to the code of conduct and child protection procedures outlined by the Scottish Community Drama Association, and that they will undertake a full risk assessment in relation to the performance and related travel and accommodation.

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- The Scottish Community Drama Association must report all and any cases of suspected abuse or malpractice relating to anyone involved in the “Festival of One Act Plays” to the police and any other relevant authorities immediately, and any safeguarding incidents must be dealt with in line with Scottish Community Drama Association procedures. In any such case, the Scottish Community Drama Association must also notify the Scottish Ministers that a report has been made and Scottish Ministers may request such other information as they may reasonably require to assure them that all child protection policies, procedures and processes have been adhered to in relation to the incident.

I am pleased that we are able to support the children to take part in the “Festival of One Act Plays” in 2020 and wish you and the children involved every success with the events you have planned.

Yours sincerely



Gita Sharkey
Team Leader – Rights and Participation